



MACKENZIE COUNTY

COMMITTEE OF THE WHOLE MEETING

JULY 12, 2022
10:00 AM

FORT VERMILION COUNCIL
CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
COMMITTEE OF THE WHOLE MEETING**

**Tuesday, July 12, 2022
10:00 a.m.**

Fort Vermilion Council Chambers

Fort Vermilion, Alberta

AGENDA

| | | | Page |
|--|----|---|------|
| CALL TO ORDER: | 1. | a) Call to Order | |
| AGENDA: | 2. | a) Adoption of Agenda | |
| ADOPTION OF PREVIOUS MINUTES: | 3. | a) Minutes of the June 23, 2022 Committee of the Whole Meeting | 5 |
| | | b) | |
| DELEGATIONS: | 4. | a) Royal Canadian Mounted Police (RCMP) – Crime Statistics | 13 |
| | | b) | |
| BUSINESS: | 5. | a) Disposal of Animal Carcasses Options | 29 |
| | | b) Cheque Registers – June 20, 2022 – July 8, 2022 | 47 |
| | | c) MasterCard Statements – May 2022 | 49 |
| | | d) | |
| | | e) | |
| POLICY REVIEW | 6. | a) Amend - Policy FIN029 Asset Disposal Policy | 51 |
| | | b) | |
| | | c) | |
| CLOSED MEETING: | | <i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i> | |
| | 7. | a) | |

b)

**NEXT MEETING
DATE:**

8. a) Committee of the Whole Meeting
August 16, 2022
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

9. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|--|
| Meeting: | Committee of the Whole Meeting |
| Meeting Date: | July 12, 2022 |
| Presented By: | Louise Flooren, Manager of Legislative & Support Services |
| Title: | Minutes of the June 23, 2022 Committee of the Whole Meeting |

BACKGROUND / PROPOSAL:

Minutes of the June 23, 2022 Committee of the Whole Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: J. Schmidt **Reviewed by:** _____ **CAO:** _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the June 23, 2022 Committee of the Whole Meeting be adopted as amended.

Author: J. Schmidt **Reviewed by:** _____ **CAO:** _____

**MACKENZIE COUNTY
COMMITTEE OF THE WHOLE MEETING**

**Thursday, June 23, 2022
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor
Cameron Cardinal Councillor
Darrell Derksen Councillor
David Driedger Councillor – left at 1:49 p.m.
Ernest Peters Councillor
Lisa Wardley Councillor - Virtual

REGRETS: Garrell Smith Councillor

ADMINISTRATION: Byron Peters Interim Chief Administrative Officer/
Director of Projects and Infrastructure
Jennifer Batt Director of Finance
Don Roberts Director of Community Services
John Zacharias Director of Utilities
Grant Smith Agricultural Fieldman
Willie Schmidt Fleet Manager
Colleen Sarapuk Administrative Officer
Louise Flooren Manager of Legislative & Support Services/
Recording Secretary

ALSO PRESENT: Members of the Public

Minutes of the Committee of the Whole Meeting for Mackenzie County held on June 23, 2022 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION COW 22-06-069 MOVED by Councillor Braun

That the agenda be adopted with additions:

- 5.e) Soil Testing on Assumption (Chateh) Road
- 5.f) Roadside Brushing

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

- 3. a) **Minutes of the May 24, 2022 Committee of the Whole Meeting**

MOTION COW 22-06-070

MOVED by Councillor Peters

That the minutes of the May 24, 2022 Committee of the Whole Meeting be adopted as presented.

CARRIED

DELEGATION

- 4. b) **Boreal Housing Foundation Re: Fort Vermilion Flood Mitigation report**

MOTION COW 22-06-071

MOVED by Councillor Cardinal

That the Boreal Housing Foundation Boards & Mackenzie County - Fort Vermilion Mitigation Program report be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 11:00 a.m. and reconvened at 11:06 a.m.

Reeve Knelsen recessed the meeting at 12:00 p.m. and reconvened at 12:41 p.m.

DELEGATION

- 4. a) **Alberta First Responders Radio Communications System (AFRRCS)**

MOTION COW 22-06-072

MOVED by Deputy Reeve Sarapuk

That administration work with Alberta First Responders and bring back a recommendation to Council during budget deliberations.

CARRIED

BUSINESS

- 5. a) **Public Land Sales Update**

MOTION COW 22-06-073 MOVED by Councillor Bateman

That administration proceed with Public Land Sales as discussed.

CARRIED

DELEGATION

4. c) Streetlight LED Conversion Option

Councillor Driedger left the meeting at 1:49 p.m.

MOTION COW 22-06-074 MOVED by Councillor Braun

That the Streetlight LED Conversion Option be received for information.

CARRIED

BUSINESS

5. b) Traffic Calming Concepts

MOTION COW 22-06-075 MOVED by Councillor Braun

That the Traffic Calming Concepts be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 2:20 p.m. and reconvened at 2:27 p.m.

BUSINESS

5. c) Cheque Registers – May 21, 2022 – June 17, 2022

MOTION COW 22-06-076 MOVED by Deputy Reeve Sarapuk

That the cheque registers from May 21, 2022 – June 17, 2022, and May 2022 online payments be received for information.

CARRIED

BUSINESS

5. d) MasterCard Statements – April 2022

MOTION COW 22-06-077 MOVED by Councillor Braun

That the MasterCard statements for April 2022 be received for information.

CARRIED

BUSINESS

5. e) Soil Testing on Assumption (Chateh) Road (ADDITION)

MOTION COW 22-06-078
Requires Unanimous

MOVED by Councillor Derksen

That the Soil Testing on Assumption (Chateh) Road discussion be received for information.

CARRIED UNANIMOUSLY

BUSINESS

5. f) Roadside Brushing (ADDITION)

MOTION COW 22-06-079
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That the Roadside Brushing discussion be received or information.

CARRIED UNANIMOUSLY

POLICY REVIEW

6. a) Rural Waterline Connection

MOTION COW 22-06-080

MOVED by Councillor Peters

That the Rural Waterline Connection report be received for information.

CARRIED

CLOSED MEETING

7.a) Closed Meeting

NEXT MEETING DATE:

8. a) Committee of the Whole Meeting
July 12, 2022
10.00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

9. a) Adjournment

MOTION COW 22-06-081

MOVED by Councillor Derksen

That the June 23, 2022 Committee of the Whole meeting be adjourned at 3:02 p.m.

CARRIED

These minutes will be presented for approval on July 12, 2022 Committee of the Whole meeting.

Joshua Knelsen
Reeve

Byron Peters
Interim Chief Administrative Officer

Unapproved



Mackenzie County

REQUEST FOR DIRECTION

| | |
|----------------------|---|
| Meeting: | Committee of the Whole |
| Meeting Date: | July 12th, 2022 |
| Presented By: | Don Roberts, Director of Community Services |
| Title: | DELEGATION Royal Canadian Mounted Police (RCMP) – Crime Statistics |

BACKGROUND / PROPOSAL:

Members of the Fort Vermilion RCMP will be present to discuss crime statistics for Fort Vermilion and Mackenzie County.

A copy of the crime statistics are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

Author: D. Roberts **Reviewed by:** _____ **CAO:** B Peters

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the RCMP crime statistics reports be received for information.

Author: D. Roberts **Reviewed by:** _____ **CAO:** B Peters

MONTHLY POLICING REPORT April - June 2022



Mackenzie County

**Mackenzie County Enhanced Unit
Fort Vermilion Detachment
Western Alberta District
"K" Division
Alberta**

RCMP·GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Enhanced Policing Priorities:

Providing an enhanced level of General duty policing services through Crime Prevention and Reduction Initiatives:

1. Community Involvement to develop relationships that can assist in police investigations;
2. Traffic Enforcement and "Pipeline" Initiatives;
3. Reducing the amount of outstanding warrants held within the detachment's region;
4. Working directly with the Fort Vermilion School Division No.52 on identifying priorities and delivering education in schools within the detachment area in Mackenzie County;
5. Provide enhanced Traffic investigation services;
6. Assisting with Emergency Planning & Disaster Services in Mackenzie County;
7. Attending and policing special events in the area; and,
8. Attending meetings with local council as required to report on programs and issues

Enhanced Members

- ✚ Cst. Jeff MASON
- ✚ Cst. Steve FREAMO

Supervisors

- ✚ Cpl. Adam STOKES
- ✚ S/Sgt. Jesse Gilbert



Community Involvement:

Community Events

In June of 2022 Fort Vermilion RCMP members of the Mackenzie County Enhanced Unit attended to La Crete Public schools in Conjunction with the La Crete Fire Department to speak with the kids about their jobs and answer any questions they had and toured them through the emergency vehicles. The Enhanced unit with the Provincial/CTA members all took part in assisting in Indigenous Day by attending parades and assisting in cooking for the event with the Fort Vermilion Fire Department.

Traffic Enforcement

Traffic offences in the Mackenzie Region have been continuing at a steady rate. For the months of April - June there has been a **43** collisions in the region resulting in **3** provincial charges laid **5** Still under investigation.

Members continue to investigate traffic offences. Various Provincial/Criminal traffic charges throughout the months.

139 Provincial tickets were issued with **141** Warnings.

5 Immediate Roadside Sanction for an Impaired driver was issued.

1 Criminal Code charge was laid for Dangerous Operation Causing Death. This lengthy investigation took place over the last six months.

School zone patrols continue on a regular basis with educating the public on the rules and regulations within those zones.

The Members continue to conduct traffic stops with an education youth component about driving with liquor containers within reach in vehicles and driving with open containers. T

Members are continuing with check stops to ensure everyone is operating a motor vehicle while sober.

Working with Schools

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

The SRO enhanced member has been on PAT leave since the end of March, there has been limited visits with the schools aside from specific requests by the principals. We are expecting by the start of the school year the SRO enhanced member will be back and filling in this spot again along with the new request of community involvement as well.

Crime Reduction

Members executed **25** out of the **100** outstanding warrants throughout the community. This is a notable size of arrests, on top of every day call taking. Members are largely leading to a decrease for warrants outstanding.

Cst. Freamo and Cst. Mason continue to work with members of community on obtaining information assisting in locating wanted individuals.

Assisting with Investigations

From April to the end of June Cst. Mason and Cst. Freamo have attended 91 calls for service within the Mackenzie County RCMP detachment Region.

With the Covid 19 starting to be a thing behind us the enhanced members have been able to increase their proactive work.

Notable occurrences for the Month

Cst. MASON has been addressing the Off road vehicles (ORV) in the county as the nice weather has sparked more of these vehicles to be visible on the streets. One of the youth were stunting and took off from police when the emergency lights were activated. Later the individual was identified, the vehicle was seized until the driver dealt with his ticket.

Since this it has been noticed the ORV's are being more mindful of how they are operating when crossing or doing short travels to the trails while on the road.

There has been some break and enters to the town of La Crete, and Cst. KERN made headway with a joint operation with one of our Grande Prairie units and have solved/arrested one of the SOC's involved in the Break and Enter. Everything is before the courts now.



New Community Concerns (Update on concerns raised in the past if not yet resolved)

Drugs

Members continue to receive Crime Stoppers tips in relation to Drug Trafficking taking place within the communities. Members are currently following up in relation to these tips and are investigating further.

Underage Purchase/Consumption of Liquor

The members have received concerns from the community in relation to the underage purchase and consumption of liquor. This is leading to an increase in Impaired Collisions and Dangerous Operation of Motor vehicles. Members are in direct contact with the community, who are providing information on possible locations of these liquor purchases.

Cst. Dickison continues to work with the enforcement with the local liquor stores and minors purchasing liquor.

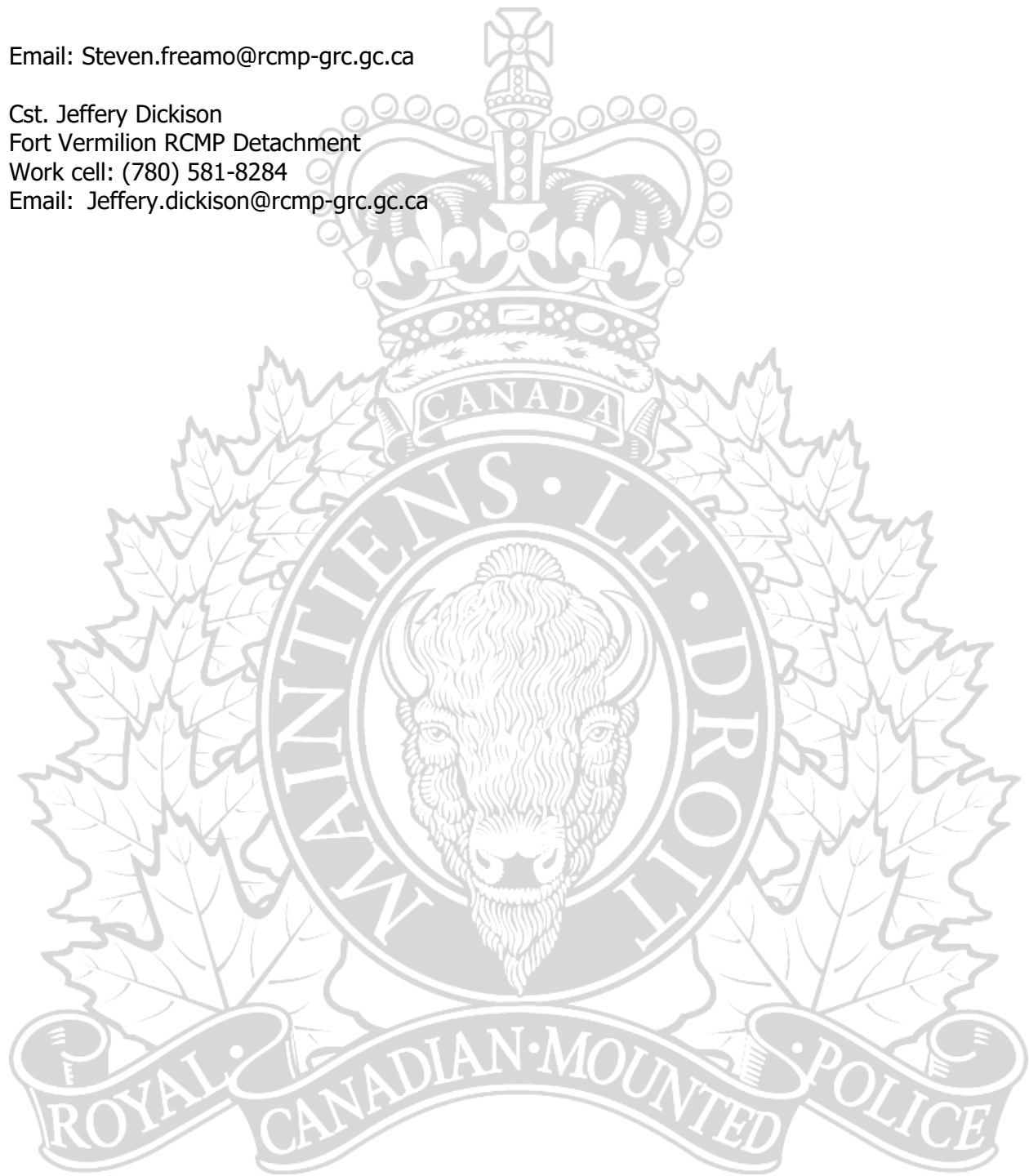
| Enhanced Unit Case Load | Cst. J. MASON | Cst. S. FREAMO | Month Total |
|--------------------------------|----------------------|-----------------------|--------------------|
| Occurrences | 140 | 82 | 222 |
| Dispatches | 68 | 38 | 106 |
| Assignments | 115 | 83 | 198 |

Should you have any questions or concerns regarding this report or any other community matters, please feel free to contact Cst. Freamo or Cst. Dickison.

Cst. Jeff MASON
Fort Vermilion RCMP Detachment
Work cell: (780) 285-0140

Email: Steven.freamo@rcmp-grc.gc.ca

Cst. Jeffery Dickison
Fort Vermilion RCMP Detachment
Work cell: (780) 581-8284
Email: Jeffery.dickison@rcmp-grc.gc.ca



Hamlet of Fort Vermilion - Fort Vermilion Detachment

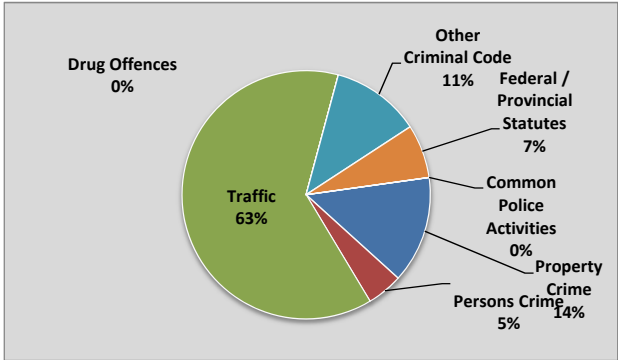
Crime Data - May 2022

| CATEGORY | Reported | Actual | ClrChg | ClrOth | Total Clr | % Clr |
|---------------------------------------|-----------|-----------------------------|-----------|-----------|-----------|---------------|
| Offences Related to Death | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Robbery | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Sexual Assaults | 1 | 0 | 0 | 0 | 0 | 0.0% |
| Other Sexual Offences | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Assault | 3 | 1 | 1 | 0 | 1 | 100.0% |
| Kidnapping/Hostage/Abduction | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Extortion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Criminal Harassment | 1 | 1 | 0 | 0 | 0 | 0.0% |
| Uttering Threats | 0 | 0 | 0 | 0 | 0 | 0.0% |
| TOTAL PERSONS | 5 | 2 | 1 | 0 | 1 | 50.0% |
| Break & Enter | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Theft of Motor Vehicle | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Theft Over \$5,000 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Theft Under \$5,000 | 1 | 1 | 0 | 0 | 0 | 0.0% |
| Possn Stn Goods | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Fraud | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Arson | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Mischief - Damage To Property | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Mischief - Other | 5 | 5 | 0 | 4 | 4 | 80.0% |
| TOTAL PROPERTY | 6 | 6 | 0 | 4 | 4 | 66.7% |
| Offensive Weapons | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Disturbing the Peace | 2 | 2 | 0 | 1 | 1 | 50.0% |
| Fail to Comply & Breaches | 1 | 1 | 1 | 0 | 1 | 100.0% |
| OTHER CRIMINAL CODE | 2 | 2 | 0 | 2 | 2 | 100.0% |
| TOTAL OTHER CRIMINAL CODE | 5 | 5 | 1 | 3 | 4 | 80.0% |
| TOTAL CRIMINAL CODE | 16 | 13 | 2 | 7 | 9 | 69.2% |
| Drug Enforcement - Production | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Drug Enforcement - Possession | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Drug Enforcement - Trafficking | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Drug Enforcement - Other | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total Drugs | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Cannabis Enforcement | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Federal - General | 0 | 0 | 0 | 0 | 0 | 0.0% |
| TOTAL FEDERAL | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Liquor Act | 1 | 1 | 0 | 1 | 1 | 100.0% |
| Cannabis Act | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Mental Health Act | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Other Provincial Stats | 3 | 2 | 0 | 2 | 2 | 100.0% |
| Total Provincial Stats | 4 | 3 | 0 | 3 | 3 | 100.0% |
| Municipal By-laws Traffic | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Municipal By-laws | 1 | 1 | 0 | 1 | 1 | 100.0% |
| Total Municipal | 1 | 1 | 0 | 1 | 1 | 100.0% |
| Fatals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Injury MVAS | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Property Damage MVAS (Reportable) | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Property Damage MVAS (Non Reportable) | 0 | 0 | 0 | 0 | 0 | 0.0% |
| TOTAL MVAS | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Roadside Suspension - Alcohol (Prov) | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Roadside Suspension - Drugs (Prov) | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total Provincial Traffic | 26 | 26 | 11 | 13 | 24 | 92.3% |
| Other Traffic | 1 | 1 | 0 | 0 | 0 | 0.0% |
| Criminal Code Traffic | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Common Police Activities | | | | | | |
| False Alarms | 0 | Suspicious Person/Vehicle | | 0 | | |
| False/Abandoned 911 Call and 911 Act | 0 | VSU Accepted | | 0 | | |
| Persons Reported Missing | 0 | VSU Declined | | 0 | | |
| Request to Locate | 0 | VSU Offered - Not Available | | 0 | | |
| Abandoned Vehicles | 0 | VSU Proactive Referral | | 0 | | |

Hamlet of Fort Vermilion - Fort Vermilion Detachment

Crime Data - May 2022

| | | | | | |
|-----------------------------|--------------------------------------|--------------|-------------------------------|------------------------------------|----------|
| Property Crime | Break & Enter | 0 | Federal / Provincial Statutes | Liquor Act | 1 |
| | Theft of Motor Vehicle | 0 | | Cannabis Act & Enforcement | 0 |
| | Theft Over \$5,000 | 0 | | Mental Health Act | 0 |
| | Theft Under \$5,000 | 1 | | Coroner's Act - Sudden Death | 0 |
| | Possn Stn Goods | 0 | | Child Welfare Act | 0 |
| | Fraud | 0 | | Other Provincial Statute | 2 |
| | Arson | 0 | | Other Federal Statute | 0 |
| | Mischief To Property | 5 | | Total | 3 |
| Total | 6 | | | | |
| Persons Crime | Assault | 1 | Common Police Activities | False Alarms | 0 |
| | Robbery/Extortion/Harassment/Threats | 1 | | False/Abandoned 911 Call | 0 |
| | Sexual Offences | 0 | | Abandoned Vehicles | 0 |
| | Kidnapping/Hostage/Abduction | 0 | | Persons Reported Missing | 0 |
| | Offences Related to Death | 0 | | Request to Locate | 0 |
| | Total | 2 | | Suspicious Person/Vehicle/Property | 0 |
| | | Total | 0 | | |
| Traffic | Motor Vehicle Collisions | 0 | | | |
| | Impaired Related Offences | 0 | | | |
| | Provincial Traffic Offences | 26 | | | |
| | Other Traffic Related Offences | 1 | | | |
| | Total | 27 | | | |
| Drug Offences | Drug Enforcement - Production | 0 | | | |
| | Drug Enforcement - Possession | 0 | | | |
| | Drug Enforcement - Trafficking | 0 | | | |
| | Drug Enforcement - Other | 0 | | | |
| | Total | 0 | | | |
| Other Criminal Code Offence | Breach of Peace | 0 | | | |
| | Disturbing the Peace | 2 | | | |
| | Fail to Comply & Breaches | 1 | | | |
| | Offensive Weapons | 0 | | | |
| | Other Offence | 2 | | | |
| Total | 5 | | | | |



Hamlet of La Crete - Fort Vermilion Detachment

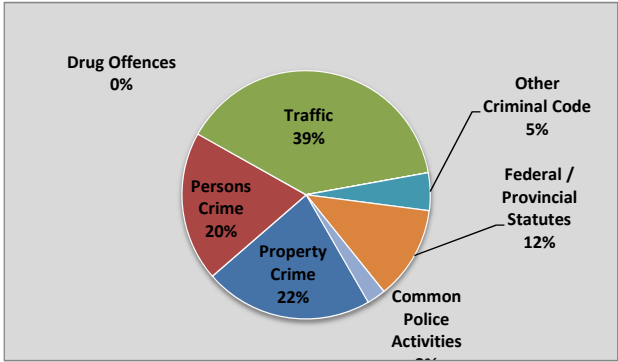
Crime Data - May 2022

| CATEGORY | Reported | Actual | ClrChg | ClrOth | Total Clr | % Clr |
|---------------------------------------|-----------|-----------------------------|----------|----------|-----------|---------------|
| Offences Related to Death | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Robbery | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Sexual Assaults | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Other Sexual Offences | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Assault | 6 | 6 | 0 | 0 | 0 | 0.0% |
| Kidnapping/Hostage/Abduction | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Extortion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Criminal Harassment | 3 | 2 | 0 | 1 | 1 | 50.0% |
| Uttering Threats | 0 | 0 | 0 | 0 | 0 | 0.0% |
| TOTAL PERSONS | 9 | 8 | 0 | 1 | 1 | 12.5% |
| Break & Enter | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Theft of Motor Vehicle | 2 | 2 | 0 | 0 | 0 | 0.0% |
| Theft Over \$5,000 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Theft Under \$5,000 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Possn Stn Goods | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Fraud | 0 | 0 | 2 | 0 | 2 | 0.0% |
| Arson | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Mischief - Damage To Property | 3 | 3 | 0 | 0 | 0 | 0.0% |
| Mischief - Other | 4 | 4 | 0 | 0 | 0 | 0.0% |
| TOTAL PROPERTY | 9 | 9 | 2 | 0 | 2 | 22.2% |
| Offensive Weapons | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Disturbing the Peace | 1 | 1 | 0 | 1 | 1 | 100.0% |
| Fail to Comply & Breaches | 0 | 0 | 0 | 0 | 0 | 0.0% |
| OTHER CRIMINAL CODE | 0 | 0 | 0 | 0 | 0 | 0.0% |
| TOTAL OTHER CRIMINAL CODE | 1 | 1 | 0 | 1 | 1 | 100.0% |
| TOTAL CRIMINAL CODE | 19 | 18 | 2 | 2 | 4 | 22.2% |
| Drug Enforcement - Production | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Drug Enforcement - Possession | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Drug Enforcement - Trafficking | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Drug Enforcement - Other | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total Drugs | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Cannabis Enforcement | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Federal - General | 0 | 0 | 0 | 0 | 0 | 0.0% |
| TOTAL FEDERAL | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Liquor Act | 2 | 2 | 1 | 1 | 2 | 100.0% |
| Cannabis Act | 1 | 1 | 0 | 0 | 0 | 0.0% |
| Mental Health Act | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Other Provincial Stats | 3 | 2 | 0 | 0 | 0 | 0.0% |
| Total Provincial Stats | 6 | 5 | 1 | 1 | 2 | 40.0% |
| Municipal By-laws Traffic | 1 | 1 | 0 | 0 | 0 | 0.0% |
| Municipal By-laws | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total Municipal | 1 | 1 | 0 | 0 | 0 | 0.0% |
| Fatals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Injury MVAS | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Property Damage MVAS (Reportable) | 1 | 1 | 0 | 0 | 0 | 0.0% |
| Property Damage MVAS (Non Reportable) | 0 | 0 | 1 | 0 | 1 | 0.0% |
| TOTAL MVAS | 1 | 1 | 1 | 0 | 1 | 100.0% |
| Roadside Suspension - Alcohol (Prov) | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Roadside Suspension - Drugs (Prov) | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total Provincial Traffic | 15 | 15 | 6 | 9 | 15 | 100.0% |
| Other Traffic | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Criminal Code Traffic | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Common Police Activities | | | | | | |
| False Alarms | 1 | Suspicious Person/Vehicle | 0 | | | |
| False/Abandoned 911 Call and 911 Act | 0 | VSU Accepted | 0 | | | |
| Persons Reported Missing | 0 | VSU Declined | 0 | | | |
| Request to Locate | 0 | VSU Offered - Not Available | 0 | | | |
| Abandoned Vehicles | 0 | VSU Proactive Referral | 0 | | | |

Hamlet of La Crete - Fort Vermilion Detachment

Crime Data - May 2022

| | | | | | |
|-----------------------------|--------------------------------------|--------------|-------------------------------|------------------------------------|----------|
| Property Crime | Break & Enter | 0 | Federal / Provincial Statutes | Liquor Act | 2 |
| | Theft of Motor Vehicle | 2 | | Cannabis Act & Enforcement | 1 |
| | Theft Over \$5,000 | 0 | | Mental Health Act | 0 |
| | Theft Under \$5,000 | 0 | | Coroner's Act - Sudden Death | 0 |
| | Possn Stn Goods | 0 | | Child Welfare Act | 0 |
| | Fraud | 0 | | Other Provincial Statute | 2 |
| | Arson | 0 | | Other Federal Statute | 0 |
| | Mischief To Property | 7 | | Total | 5 |
| Total | 9 | | | | |
| Persons Crime | Assault | 6 | Common Police Activities | False Alarms | 1 |
| | Robbery/Extortion/Harassment/Threats | 2 | | False/Abandoned 911 Call | 0 |
| | Sexual Offences | 0 | | Abandoned Vehicles | 0 |
| | Kidnapping/Hostage/Abduction | 0 | | Persons Reported Missing | 0 |
| | Offences Related to Death | 0 | | Request to Locate | 0 |
| | Total | 8 | | Suspicious Person/Vehicle/Property | 0 |
| | | Total | 1 | | |
| Traffic | Motor Vehicle Collisions | 1 | | | |
| | Impaired Related Offences | 0 | | | |
| | Provincial Traffic Offences | 15 | | | |
| | Other Traffic Related Offences | 0 | | | |
| | Total | 16 | | | |
| Drug Offences | Drug Enforcement - Production | 0 | | | |
| | Drug Enforcement - Possession | 0 | | | |
| | Drug Enforcement - Trafficking | 0 | | | |
| | Drug Enforcement - Other | 0 | | | |
| | Total | 0 | | | |
| Other Criminal Code Offence | Breach of Peace | 1 | | | |
| | Disturbing the Peace | 1 | | | |
| | Fail to Comply & Breaches | 0 | | | |
| | Offensive Weapons | 0 | | | |
| | Other Offence | 0 | | | |
| | Total | 2 | | | |



Mackenzie County - Fort Vermilion Detachment

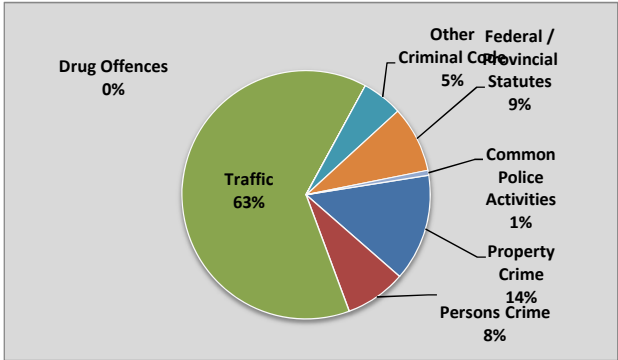
Crime Data - May 2022

| CATEGORY | Reported | Actual | ClrChg | ClrOth | Total Clr | % Clr |
|---------------------------------------|-----------|-----------------------------|-----------|-----------|-----------|---------------|
| Offences Related to Death | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Robbery | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Sexual Assaults | 1 | 0 | 0 | 0 | 0 | 0.0% |
| Other Sexual Offences | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Assault | 11 | 9 | 2 | 1 | 3 | 33.3% |
| Kidnapping/Hostage/Abduction | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Extortion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Criminal Harassment | 4 | 3 | 0 | 1 | 1 | 33.3% |
| Uttering Threats | 0 | 0 | 0 | 0 | 0 | 0.0% |
| TOTAL PERSONS | 16 | 12 | 2 | 2 | 4 | 33.3% |
| Break & Enter | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Theft of Motor Vehicle | 3 | 3 | 0 | 0 | 0 | 0.0% |
| Theft Over \$5,000 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Theft Under \$5,000 | 3 | 3 | 0 | 0 | 0 | 0.0% |
| Possn Stn Goods | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Fraud | 0 | 0 | 2 | 0 | 2 | 0.0% |
| Arson | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Mischief - Damage To Property | 5 | 5 | 0 | 0 | 0 | 0.0% |
| Mischief - Other | 10 | 10 | 0 | 4 | 4 | 40.0% |
| TOTAL PROPERTY | 21 | 21 | 2 | 4 | 6 | 28.6% |
| Offensive Weapons | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Disturbing the Peace | 4 | 4 | 0 | 3 | 3 | 75.0% |
| Fail to Comply & Breaches | 1 | 1 | 1 | 0 | 1 | 100.0% |
| OTHER CRIMINAL CODE | 2 | 2 | 0 | 2 | 2 | 100.0% |
| TOTAL OTHER CRIMINAL CODE | 7 | 7 | 1 | 5 | 6 | 85.7% |
| TOTAL CRIMINAL CODE | 44 | 40 | 5 | 11 | 16 | 40.0% |
| Drug Enforcement - Production | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Drug Enforcement - Possession | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Drug Enforcement - Trafficking | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Drug Enforcement - Other | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total Drugs | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Cannabis Enforcement | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Federal - General | 0 | 0 | 0 | 0 | 0 | 0.0% |
| TOTAL FEDERAL | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Liquor Act | 4 | 4 | 2 | 2 | 4 | 100.0% |
| Cannabis Act | 1 | 1 | 0 | 0 | 0 | 0.0% |
| Mental Health Act | 2 | 2 | 0 | 0 | 0 | 0.0% |
| Other Provincial Stats | 8 | 6 | 1 | 2 | 3 | 50.0% |
| Total Provincial Stats | 15 | 13 | 3 | 4 | 7 | 53.8% |
| Municipal By-laws Traffic | 1 | 1 | 0 | 0 | 0 | 0.0% |
| Municipal By-laws | 1 | 1 | 0 | 1 | 1 | 100.0% |
| Total Municipal | 2 | 2 | 0 | 1 | 1 | 50.0% |
| Fatals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Injury MVAS | 1 | 1 | 0 | 1 | 1 | 100.0% |
| Property Damage MVAS (Reportable) | 12 | 12 | 2 | 0 | 2 | 16.7% |
| Property Damage MVAS (Non Reportable) | 1 | 1 | 1 | 0 | 1 | 100.0% |
| TOTAL MVAS | 14 | 14 | 3 | 1 | 4 | 28.6% |
| Roadside Suspension - Alcohol (Prov) | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Roadside Suspension - Drugs (Prov) | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total Provincial Traffic | 79 | 79 | 42 | 31 | 73 | 92.4% |
| Other Traffic | 1 | 1 | 0 | 0 | 0 | 0.0% |
| Criminal Code Traffic | 2 | 2 | 0 | 1 | 1 | 50.0% |
| Common Police Activities | | | | | | |
| False Alarms | 1 | Suspicious Person/Vehicle | 0 | | | |
| False/Abandoned 911 Call and 911 Act | 0 | VSU Accepted | 0 | | | |
| Persons Reported Missing | 0 | VSU Declined | 0 | | | |
| Request to Locate | 0 | VSU Offered - Not Available | 0 | | | |
| Abandoned Vehicles | 0 | VSU Proactive Referral | 0 | | | |

Mackenzie County - Fort Vermilion Detachment

Crime Data - May 2022

| | | | | | |
|-----------------------------|--------------------------------------|------------------------------------|-------------------------------------|------------------------------------|-----------|
| Property Crime | Break & Enter | 0 | Federal / Provincial Statutes | Liquor Act | 4 |
| | Theft of Motor Vehicle | 3 | | Cannabis Act & Enforcement | 1 |
| | Theft Over \$5,000 | 0 | | Mental Health Act | 2 |
| | Theft Under \$5,000 | 3 | | Coroner's Act - Sudden Death | 0 |
| | Possn Stn Goods | 0 | | Child Welfare Act | 0 |
| | Fraud | 0 | | Other Provincial Statute | 6 |
| | Arson | 0 | | Other Federal Statute | 0 |
| | Mischief To Property | 15 | | Total | 13 |
| Total | 21 | | | | |
| Persons Crime | Assault | 9 | Common Police Activities | False Alarms | 1 |
| | Robbery/Extortion/Harassment/Threats | 3 | | False/Abandoned 911 Call | 0 |
| | Sexual Offences | 0 | | Abandoned Vehicles | 0 |
| | Kidnapping/Hostage/Abduction | 0 | | Persons Reported Missing | 0 |
| | Offences Related to Death | 0 | | Request to Locate | 0 |
| | Total | 12 | | Suspicious Person/Vehicle/Property | 0 |
| | | Total | 1 | | |
| Traffic | Motor Vehicle Collisions | 14 | Other Federal / Provincial Statutes | False Alarms | 1 |
| | Impaired Related Offences | 2 | | False/Abandoned 911 Call | 0 |
| | Provincial Traffic Offences | 79 | | Abandoned Vehicles | 0 |
| | Other Traffic Related Offences | 1 | | Persons Reported Missing | 0 |
| | Total | 96 | | Request to Locate | 0 |
| Drug Offences | Drug Enforcement - Production | 0 | Common Police Activities | Suspicious Person/Vehicle/Property | 0 |
| | Drug Enforcement - Possession | 0 | | Total | 1 |
| | Drug Enforcement - Trafficking | 0 | | | |
| | Drug Enforcement - Other | 0 | | | |
| | Total | 0 | | | |
| Other Criminal Code Offence | Breach of Peace | 1 | Other Federal / Provincial Statutes | False Alarms | 1 |
| | Disturbing the Peace | 4 | | False/Abandoned 911 Call | 0 |
| | Fail to Comply & Breaches | 1 | | Abandoned Vehicles | 0 |
| | Offensive Weapons | 0 | | Persons Reported Missing | 0 |
| | Other Offence | 2 | | Request to Locate | 0 |
| Total | 8 | Suspicious Person/Vehicle/Property | 0 | | |





Fort Vermilion Provincial Crime Gauge

2022 vs. 2021
January to May

Criminal Code Offences



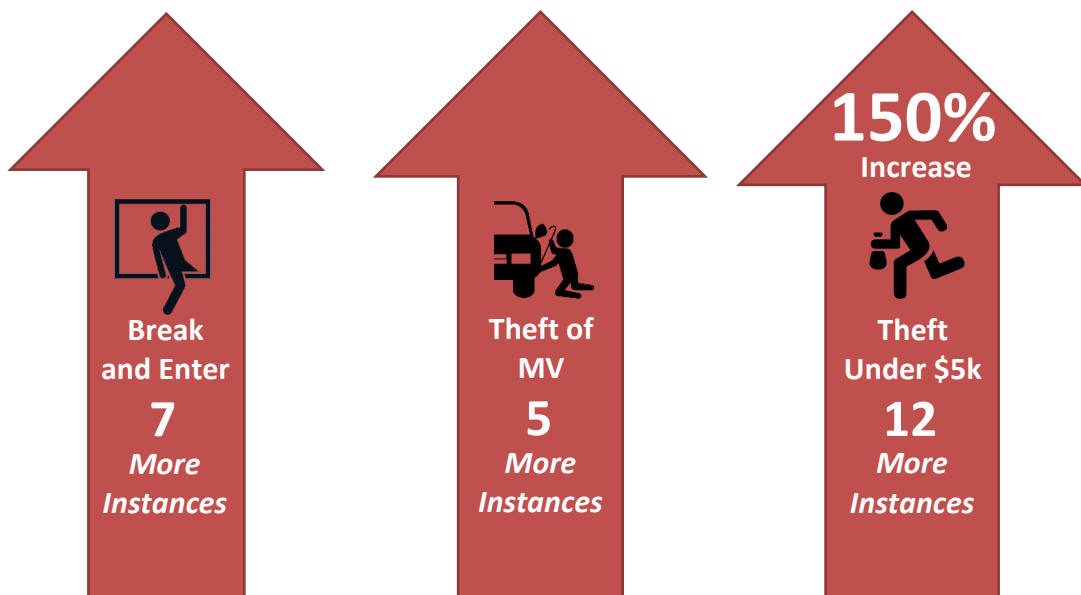
**Total
Criminal Code
Offences:**

27%

Increase

When compared to
January to May, 2021

Select Property Crime



NOTE: If in both 2020 and 2021 a category had fewer than 20 offences, a percent change is not shown. All numbers without a '%' beside them represent counts. 27



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|--|
| Meeting: | Committee of the Whole Meeting |
| Meeting Date: | July 12, 2022 |
| Presented By: | Caitlin Smith, Director of Planning & Agriculture |
| Title: | Disposal of Animal Carcasses Options |

BACKGROUND / PROPOSAL:

Council had approached administration regarding livestock carcasses that are being dumped on public properties within the County and asked what options were available to residents to dispose of their deceased livestock.

The Alberta Animal Health Act - Disposal of Dead Animals Regulations lists 8 methods acceptable for proper disposal of livestock.

1. **Disposal in landfill** - Mackenzie Regional Landfill is a Class 1 landfill and does accept animal carcasses for disposal.
2. **Burial** - A dead animal may be buried in a farm burial pit in accordance with subsection (3) to (6) of the Disposal of Dead Animals Regulation.
3. **Burning** - Dead animals can be burned in an open fire or an incinerator.
4. **Composting in a compost facility** - Example of a composting facility would be the Mackenzie Regional Landfill.
5. **Farm composting** - Animals can be composted in and indoor or outdoor compost pile
6. **Food for other animals.** - The owner of the dead animal may dispose of the dead animal by feeding it to an animal.
7. **Rendering** - A dead animal may be disposed of in a rendering plant. The closest rendering plant is in Edmonton.

Author: C.Sarapuk **Reviewed by:** _____ **CAO:** B Peters

8. **Natural disposal** - A dead animal may be disposed of by scavenging on property owned or leased by the animal owner and must be a minimum of 100 meters from the property boundary.

Penalties for not complying with these regulations can be quite substantial with fines reaching up to \$15,000 for first offence.

Educating livestock owners on proper disposal methods and consequences of non-compliance would be the first step in helping to eliminate the improper disposal of animals.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Animal Health Act – Disposal of Dead Animal Regulations

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: C. Sarapuk Reviewed by: _____ CAO: B Peters



Province of Alberta

ANIMAL HEALTH ACT

DISPOSAL OF DEAD ANIMALS REGULATION

Alberta Regulation 132/2014

Extract

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Note

All persons making use of this document are reminded that it has no legislative sanction. The official Statutes and Regulations should be consulted for all purposes of interpreting and applying the law.

(no amdt)

ALBERTA REGULATION 132/2014

Animal Health Act

DISPOSAL OF DEAD ANIMALS REGULATION

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Definitions

1 In this Regulation,

- (a) “Act” means the *Animal Health Act*;
- (b) “composting”, in respect of a dead animal, means a managed process for aerobic decomposition of the dead animal;
- (c) “dead animal” means
 - (i) all or part of an animal that has died from a cause other than having been slaughtered or killed for
 - (A) human or animal consumption, or
 - (B) an animal product or animal by-product,
 - (ii) inedible offal, condemned material or waste material from an animal that was slaughtered or killed for
 - (A) animal consumption, or
 - (B) an animal product or animal by-product,and
 - (iii) inedible offal, condemned material or waste material from an animal processed at a meat facility;
- (d) “meat facility” means
 - (i) a meat facility within the meaning of the *Meat Inspection Act*, and
 - (ii) an establishment within the meaning of the *Meat Inspection Act* (Canada) in which animals are slaughtered;
- (e) “rendering plant” means a rendering plant within the meaning of the *Health of Animals Act* (Canada).

Application

2(1) This Regulation does not apply to wildlife as defined in the *Wildlife Act* or controlled animals as defined in the *Wildlife Act*, except

- (a) wildlife or controlled animals possessed by a person who is or was the holder of a zoo permit under the *Wildlife Act* relating to the wildlife or controlled animals,
- (b) wildlife possessed by a person who is or was the holder of a game bird farm permit under the *Wildlife Act* relating to the wildlife,

- (c) wildlife possessed by a person who is or was the holder of a temporary shelter permit under the *Wildlife Act* relating to the wildlife,
 - (d) fur-bearing animals held by a person who is or was the holder of a licence under the *Fur Farms Act* relating to the fur-bearing animals,
 - (e) wildlife or controlled animals possessed by a non-resident or non-resident alien who is or was the holder of an import permit under the *Wildlife Act* relating to the wildlife or controlled animals, and
 - (f) wildlife processed at a meat facility.
- (2) For greater certainty, nothing in this Regulation affects the operation of any other law, including, without limitation,
- (a) any law that requires an approval, consent, permit, licence or other authorization or document to be obtained for an activity relating to the disposal of a dead animal, or
 - (b) any law that relates to a method of disposal, including without limitation, any law prohibiting or regulating the setting of fires.

Disposal of Dead Animals

Owner's duties

- 3(1)** The owner of a dead animal shall dispose of the dead animal in accordance with this Regulation.
- (2)** In storing or disposing of a dead animal, the owner of the dead animal shall ensure that
- (a) the odours generated by the dead animal are minimized,
 - (b) any run-on or run-off water at the site where the dead animal is located is minimized,
 - (c) the risk of the spread of disease is minimized, and
 - (d) the dead animal does not create a nuisance.
- (3)** The owner of a dead animal shall dispose of the dead animal within 7 days unless the owner stores the dead animal
- (a) outside during winter months when the ambient temperature is low enough to keep the dead animal completely frozen,

- (b) in a freezer unit, or
- (c) in accordance with the directions of the chief provincial veterinarian, an inspector appointed under section 6(2) of the Act or a veterinary inspector appointed under the *Health of Animals Act* (Canada).

(4) The owner of a dead animal shall comply with any direction of an inspector directing the owner to dispose of the dead animal.

(5) The owner of an animal that is euthanized with drugs or other chemical substances shall take steps to prevent scavengers from gaining access to the animal beginning at the time the drugs or other chemical substances are administered until the final disposal of the dead animal.

Disposal by meat facility

4 Subject to section 6 and the terms of any order made under section 18, an owner or operator of a meat facility shall dispose of a dead animal by a method

- (a) set out in section 7, 9(b), 10 or 13,
- (b) referred to in section 15 that is approved for use by owners or operators of meat facilities under section 16, or
- (c) authorized by the chief provincial veterinarian.

Conditions respecting use of disposal methods

5 An owner of a dead animal shall not dispose of a dead animal using a method referred to in section 8, 9(a), 11 or 14 unless

- (a) the owner had custody or care and control of the animal immediately before the animal's death, and
- (b) the owner is an owner of the land or premises on which the dead animal is disposed of.

Diseased animals

6(1) If a dead animal is known or suspected to have had a disease that is reportable under the Act but is not reportable under the *Health of Animals Act* (Canada), the owner of the dead animal shall dispose of the dead animal by a method provided for in this Regulation as directed by the chief provincial veterinarian or an inspector appointed under section 6(2) of the Act.

(2) If a dead animal is known or suspected to have had a disease that is not reportable under the Act but is reportable under the

Health of Animals Act (Canada), the owner of the dead animal shall dispose of the dead animal by a method provided for in this Regulation as directed by a veterinary inspector appointed under the *Health of Animals Act* (Canada).

(3) If a dead animal is known or suspected to have had a disease that is reportable under the Act and under the *Health of Animals Act* (Canada), the owner of the dead animal shall dispose of the dead animal by a method provided for in this Regulation as directed by

- (a) the chief provincial veterinarian or an inspector appointed under section 6(2) of the Act, or
- (b) a veterinary inspector appointed under the *Health of Animals Act* (Canada).

Disposal in landfill

7 Subject to section 6 and the terms of any order made under section 18, a dead animal may be disposed of in a Class I or Class II landfill as defined in the *Waste Control Regulation* (AR 192/96).

Burial

8(1) In this section, “provincial highway” means a provincial highway as defined in the *Highways Development and Protection Act*, but does not include a proposed highway.

(2) Subject to section 6 and the terms of any order made under section 18, a dead animal may be buried in a farm burial pit in accordance with subsections (3) to (6).

(3) A dead animal may be buried in a farm burial pit only if the bottom of the pit is at least one metre above the seasonal high-water table.

(4) One or more dead animals may be buried in a farm burial pit if

- (a) the total weight of the dead animals buried in the pit does not exceed 2500 kg, and
- (b) the pit
 - (i) is at least 100 m from any well or other domestic water intake, stream, creek, pond, spring, river, irrigation canal, dugout or other water source and the high-water mark of any lake,
 - (ii) is at least 25 m from the edge of any coulee or embankment,

- (iii) is at least 10 m from any other farm burial pit,
- (iv) is at least 100 m from any residence,
- (v) is at least 100 m from the boundary of any land owned or leased by a person other than the owner of the dead animal, unless the owner or leaseholder of the land has consented in writing to the pit being located closer to the boundary,
- (vi) is at least 300 m from any provincial highway, and
- (vii) is covered with
 - (A) a minimum of one metre of compacted soil, if no additional dead animals are to be buried in the pit, or
 - (B) a wooden or metal lid that is designed to exclude scavengers and quicklime is applied to the dead animal or animals in sufficient quantities to control flies and odour, if the weight limit established by clause (a) has not been reached and the owner intends to bury additional dead animals in the farm burial pit.

(5) For the purposes of subsection (4)(a), the total weight of dead animals is determined by adding the weight at the time of burial of each dead animal buried in the pit to the weight at the time of burial of each dead animal previously buried in the pit.

(6) One or more dead animals may be buried in a farm burial pit if

- (a) the total weight of the dead animals buried in the pit does not exceed 100 kg, and
- (b) the pit
 - (i) is at least 50 m from any well or other domestic water intake, stream, creek, pond, spring, river, irrigation canal or other water source and the high-water mark of any lake,
 - (ii) is at least 25 m from the edge of any coulee or embankment,
 - (iii) is at least 100 m from any residence situated on land owned or leased by a person other than the owner of the dead animal,
 - (iv) is at least 3 m from any other farm burial pit,

- (v) is covered with a minimum of one metre of compacted soil, and
- (vi) has not been used for the burial of a dead animal during the previous 5-year period.

(7) If authorized in writing by the chief provincial veterinarian or an inspector appointed under section 6(2) of the Act, one or more dead animals exceeding 2500 kg in total weight may be buried in a farm burial pit in accordance with any directions provided in the authorization.

Burning

9 Subject to section 6 and the terms of any order made under section 18, a dead animal may be burned in accordance with the applicable provisions in the *Environmental Protection and Enhancement Act* and in the regulations or codes of practice under that Act relating to the burning

- (a) in an open fire, or
- (b) in an incinerator.

Composting in compost facility

10 Subject to section 6 and the terms of any order made under section 18, a dead animal may be disposed of by composting in a Class I compost facility as defined in the *Waste Control Regulation* (AR 192/96).

Farm composting

11(1) Subject to section 6, and the terms of any order made under section 18, a dead animal may be disposed of by composting

- (a) in an outdoor farm open compost pile
 - (i) that is
 - (A) at least 100 m from any well or other domestic water intake, stream, creek, pond, spring, river, irrigation canal, dugout or other water source and the high-water mark of any lake,
 - (B) at least 25 m from the edge of any coulee or embankment, and
 - (C) at least 100 m from any residence,

- (ii) that is designed in a manner that will exclude scavengers,
- (iii) that is at least 100 m from the boundary of any land owned or leased by a person other than the owner of the dead animal, unless the owner or leaseholder of the land has consented in writing to the outdoor farm open compost pile being located closer to the boundary,
- (iv) that is at least 300 m from any provincial highway, and
- (v) in which the dead animal or animals are covered with at least 60 cm of composting material,

or

- (b) in an indoor farm open compost pile that is located in a building that has
 - (i) an impervious floor, and
 - (ii) adequate drainage control to prevent the contamination of surface water or groundwater from the compost effluent.

(2) Where one or more dead animals are composted in an outdoor or indoor farm open compost pile,

- (a) the volume of the dead animal or animals in the compost pile must not exceed 25% of the total volume of the compost pile, and
- (b) material may not be removed from the compost pile until the dead animal or animals are composted to the extent that
 - (i) the generation of odours by the compost is minimized,
 - (ii) the compost will not contaminate surface water or groundwater,
 - (iii) the compost will not attract vectors of disease, and
 - (iv) the use of the compost will not cause or contribute to the spread of disease, cause scavenging or create a nuisance.

Food for other animals

12(1) Subject to section 6 and the terms of any order made under section 18, the owner of a dead animal may dispose of the dead animal by feeding it or allowing another person to feed it to an animal if the owner of the dead animal

- (a) knows that the dead animal
 - (i) did not have an infectious or contagious disease or a disease that is notifiable under the Act or reportable under the Act or the *Health of Animals Act* (Canada), and
 - (ii) was not euthanized with drugs or other chemical substances,

and

- (b) provides a written certificate to the owner of the animal to which the dead animal is being fed confirming that the dead animal did not have a disease referred to in clause (a) and was not euthanized as referred to in clause (a), where the dead animal is being fed to an animal that is not owned by the owner of the dead animal.

(2) No person shall feed a dead animal to a production animal as defined in the *Authorized Medicine Sales Regulation* if the feeding of the dead animal to the production animal would contravene the *Health of Animals Act* (Canada) or the regulations under that Act.

Rendering

13 Subject to section 6 and the terms of any order made under section 18, a dead animal may be disposed of by rendering at a rendering plant operated under a permit issued under the *Health of Animals Act* (Canada).

Natural disposal

14(1) In this section, “natural disposal”, in respect of a dead animal, means disposing of the dead animal in a manner that allows for scavenging.

(2) Subject to section 6 and the terms of any order made under section 18, a dead animal, other than inedible offal or condemned material, may be disposed of by natural disposal if

- (a) the animal is not known or suspected to have had an infectious or contagious disease or a disease that is

notifiable under the Act or reportable under the Act or the *Health of Animals Act* (Canada),

- (b) the dead animal was not euthanized with drugs or other chemical substances,
- (c) the total weight of the animals being disposed of at one site does not exceed 1000 kg,
- (d) there is a distance of at least 500 m between disposal sites, and
- (e) the dead animal is disposed of at a disposal site that
 - (i) is on property that is owned or leased by the owner of the dead animal and at least 100 m from the boundary of land owned or leased by a person other than the owner of the dead animal, unless the owner or leaseholder of the land has consented in writing to the disposal site being located closer to the boundary,
 - (ii) is at least 500 m from any well or other domestic water intake, stream, creek, pond, spring, river irrigation canal, dugout or other water source and the high-water mark of any lake,
 - (iii) is at least 25 m from the edge of any coulee or embankment,
 - (iv) is at least 400 m from any livestock facility, including a pasture, situated on land owned or leased by a person other than the owner of the dead animal,
 - (v) is at least 400 m from any residence,
 - (vi) is at least 400 m from any road, and
 - (vii) is at least 400 m from any
 - (A) park or recreation area as those terms are defined in the *Provincial Parks Act*,
 - (B) wilderness area, ecological reserve, natural area or heritage rangeland as those terms are defined in the *Wilderness Areas, Ecological Reserves, Natural Areas and Heritage Rangelands Act*, or
 - (C) any other land intended for recreational use by the public.

Method approved by Minister

15 Subject to section 6 and the terms of any order made under section 18, a dead animal may be disposed of in a manner that has been approved by the Minister under section 16 if any terms or conditions imposed under that section are complied with.

Approval of disposal methods

16 The Minister may approve a method or methods for the disposal of dead animals in addition to the methods provided for under sections 7 to 14 and may, in the approval,

- (a) specify whether the method or methods are approved for use by owners or operators of meat facilities, and
- (b) impose any terms or conditions on the disposal of dead animals using the method or methods that the Minister considers appropriate.

Rendering plant

17 The owner or operator of a rendering plant shall ensure

- (a) that a dead animal rendered at the plant is subjected to such temperature and pressure as is necessary to render every portion of the carcass free from all viable pathogenic organisms, and
- (b) that microbiological quality assurance processes are in place to prevent the occurrence of viable pathogenic organisms.

Disaster or emergency

18(1) In the event of a disaster or emergency, including, without limitation, a flood, fire or outbreak of disease, the chief provincial veterinarian may, for the purposes of responding to and dealing with the effects of the disaster or emergency, make an order

- (a) in respect of any person or class of persons that for the period set out in the order
 - (i) exempts the person or class of persons from the application of this Regulation or any provision of this Regulation, or
 - (ii) varies the rules applicable to a method for the disposal of dead animals set out in this Regulation in respect of dead animals disposed of or to be disposed of by the person or class of persons,

or

- (b) in respect of any owner or class of owner of a dead animal or type of dead animal specified in the order that directs the owner or class of owner to dispose of the dead animal or a dead animal of that type in a manner or by a method specified in the order.

(2) A person or owner who is the subject of an order or is a member of a class of persons or owners that is the subject of an order under subsection (1)(a)(ii) or (b) shall comply with the order.

General

Transport of non-rendered dead animal

19 A person who transports, or prepares for transport, a dead animal that has not been rendered shall ensure that the dead animal is transported or prepared for transport in such a manner so as to prevent

- (a) any dissemination of pathogenic organisms into the environment from the leakage of blood or other body fluids of the dead animal, and
- (b) the contamination of food intended for consumption by humans or animals.

Diagnosis of animal diseases

20 Nothing in this Regulation prohibits the collection, shipment or transport of a dead animal as may be required by a registered veterinarian or the owner of the dead animal for the diagnosis of animal disease.

Offences

21 A person who contravenes or fails to comply with this Regulation is guilty of an offence.

Penalties

22(1) A person who is guilty of an offence under section 21

- (a) for a first offence, to a fine of not more than \$15 000 and, in the case of a continuing offence, to a further fine of not more than \$1000 for each day or part of a day during which the offence continues after the first day, and
- (b) for a 2nd or subsequent offence,

- (i) to a fine of not more than \$30 000 and, in the case of a continuing offence, to a further fine of not more than \$2000 for each day or part of a day during which the offence continues after the first day, or
 - (ii) to imprisonment for a term not exceeding one year,
- or to both fines and imprisonment.

(2) A prosecution under subsection (1) may be commenced within 2 years of the commission of the alleged offence but not afterwards.

Repeal

23 The *Destruction and Disposal of Dead Animals Regulation* (AR 229/2000) is repealed.

Expiry

24 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on September 30, 2023.

Coming into force

25 This Regulation comes into force on the coming into force of section 19 of the *Animal Health Amendment Act, 2009*.



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Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|--|
| Meeting: | Committee of the Whole Meeting |
| Meeting Date: | July 12, 2022 |
| Presented By: | Jennifer Batt, Director of Finance |
| Title: | Cheque Registers – June 20, 2022 – July 8, 2022 |

BACKGROUND / PROPOSAL:

At the request of Council cheque registers are to be viewed by Council during Committee of the Whole meetings.

All invoices are authorized by Managers, Directors, and or the CAO in accordance with the Purchasing Policy. Cheques are released on a weekly or bi-weekly basis unless otherwise required for operational needs. Copies of the June 20, 2022 – July 8, 2022 cheque registers will be presented.

OPTIONS & BENEFITS:

Administration will continue to present all new cheque registers at each Committee of the Whole meeting.

COSTS & SOURCE OF FUNDING:

2022 Budget.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

Author: J.Batt **Reviewed by:** _____ **CAO:** B Peters

POLICY REFERENCES:

Policy FIN025 Purchasing Authority Directive and Tendering Process

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the cheque registers from June 20, 2022 – July 8, 2022 be received for information.

Author: J.Batt Reviewed by: _____ CAO: B Peters



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|---|
| Meeting: | Committee of the Whole |
| Meeting Date: | July 12, 2022 |
| Presented By: | Jennifer Batt, Director of Finance |
| Title: | MasterCard Statements – May 2022 |

BACKGROUND / PROPOSAL:

Mastercard statements are reviewed by Council at the Committee of the Whole Meetings.

A copy of the May 2022 MasterCard statements will be made available at the meeting.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

2022 Operating Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

Author: J.Batt **Reviewed by:** _____ **CAO:** B Peters

POLICY REFERENCES:

Policy FIN028 Credit Card Use

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the MasterCard statements for May, 2022 be received for information.

Author: J.Batt Reviewed by: _____ CAO: B Peters



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|--|
| Meeting: | Committee of the Whole |
| Meeting Date: | July 12, 2022 |
| Presented By: | Jennifer Batt, Director of Finance |
| Title: | Amend - Policy FIN029 Asset Disposal Policy |

BACKGROUND / PROPOSAL:

Administration has been reviewing Policies that may require amendments, additions/deletions based on current direction of Council.

After viewing other County’s actions on disposal of various classes of items, ensuing the disposals are transparent and public, administration is recommending that the Asset Disposal Policy be amended.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: J. Batt **Reviewed by:** _____ **CAO:** B Peters

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That a recommendation be made to Council to that Policy FIN029 Asset Disposal Policy be amended as presented/discussed.

Author: J. Batt **Review Date:** _____ **CAO** B Peters

Mackenzie County

| | | | |
|--------------|------------------------------|-------------------|---------------|
| Title | Asset Disposal Policy | Policy No: | FIN029 |
|--------------|------------------------------|-------------------|---------------|

| | |
|------------------------------|--|
| Legislation Reference | Municipal Government Act, 17 (1) and 70 |
|------------------------------|--|

| |
|---|
| Purpose To provide a framework and guidance for the disposal of county's assets. |
|---|

1. INTRODUCTION

Mackenzie County replaces its assets that outlive their useful lives and/or are no longer required for operational reasons.

2. OBJECTIVES

The objectives of the asset disposal policy are to:

- Safeguard county's assets against inappropriate disposal or loss.
- Ensure that the disposal is advertised in public media (if applicable).
- Ensure that all people who are interested in the asset have an equal opportunity to purchase the asset.
- Ensure that the assets are sold at no less than fair market value unless otherwise approved by Council.
- Improve and enhance the control over asset disposal.

3. SCOPE

The asset disposal policy is applicable to all County's assets.

4. ASSET DISPOSAL REQUEST

All departments shall plan for disposal of assets on an annual basis in conjunction with their departments' annual budget preparation.

The departments that intend to dispose their assets are responsible for preparing the asset disposal request form (Schedule A).

The planning for disposal should include a detailed assessment of assets identified as surplus, redundant or obsolete by the department. In assessing the assets considered for disposal, the departments should consider the following:

- Assets can still deliver the services at acceptable quality level.
- Assets can still deliver services effectively and efficiently.
- Assets have reached the end of their useful life.
- Assets have become uneconomical to operate and maintain.
- The technology of the assets is outdated.
- Assets have negative effects on the community and environments.

5. APPROVAL OF ASSET DISPOSAL

The disposal request shall be submitted to Chief Administrative Officer or Designate for approval. Chief Administrative Officer or Designate shall be responsible for assessing and approving the disposal request. A copy of the approved form shall be submitted to the County's Finance Controller.

6. ADVERTISEMENT

If applicable, the approved disposal shall be publicly advertised through the appropriate media as specified in the asset disposal request and approved by the Chief Administrative Officer.

7. DISPOSAL METHODS

The following methods of disposal shall be used:

- **Surplus Sale**

The advantages of sale are as follows:

- The process is open to public.
- It may maximize the number of potential buyers when selling the assets.
- All potential buyers have equal opportunities to purchase the assets.
- Can be sold alongside other non-asset items being disposed of by the County.
- The transaction may be settled at fair market value.
- No marketing fees for Surplus Sale, as advertising can be done in house, and on website, social media.
- No commission fees.

- Public Auction

The advantages of auctions are as follows:

- The process is open to public.
- It may maximize the number of potential buyers when selling the assets.
- All potential buyers have equal opportunities to purchase the assets.
- The transaction may be settled at fair market value.

The disadvantages of auctions may include:

- The commission fees may be higher than the selling fees for private sales.
- The marketing fees for public auction may be higher than private sales.

- Trade-in

The disposed assets may be traded-in on purchasing new assets. This method is applicable to the vehicles and equipment categories of assets. When this method is selected, the department is responsible to have the quote for trade-in value from the vendor. The trade-in value offered by the vendor needs to be assessed by the person who conducts the transaction to ensure this value is fair and reasonable. The trade-in value must be approved by the Chief Administrative Officer or Designate before entering into the trade-in agreement.

- Tender

The value of the disposed assets and the prospect of maximizing the disposal value need to be considered when selecting this method. A reserved bid shall be set for all assets proposed to be disposed by this method. The tenders shall be advertised for two consecutive weeks. After the tender is closed, the tenders shall be open in the presence of the Finance Controller. The results of the tender shall be presented to Chief Administrative Officer with a recommendation of the successful bidder and approving the appropriate action.

If all received tenders are below the predetermined reserved bid, a request for decision shall be prepared and submitted to Council requesting to dispose an asset below the reserved bid to the highest bidder.

- Donation

The surplus assets can be donated to registered charities, not-for-profit organizations, and other governments. The transfers of the disposed assets shall be approved by Chief Administrative Officer or Designate

before transferring the ownership and physical assets. A quarterly report of such activities shall be submitted to Council.

- Other

Other methods of disposal may be utilized as authorized by the Chief Administrative Officer. A quarterly report of such activities shall be submitted to Council.

8. APPROVAL OF THE TRANSACTION

Director of ~~Corporate Services~~ Finance shall be responsible for approving the financial transactions resulting from disposal of assets.

9. TRANSFER THE PHYSICAL ASSETS TO THE PURCHASERS

The departments that dispose their assets are responsible for transferring the ownership and physical assets. When transferring the assets to the purchasers, the purchasers must present the original receipt of the payment.

The department shall be responsible for notifying the County's Risk Manager/Insurance Clerk that removal of an asset from the County's insurance is required.

10. ADMINISTRATIVE RESPONSIBILITY

Chief Administrative Officer or designate is responsible for compliance with this policy.

| | Date | Resolution Number |
|----------|------------|-------------------|
| Approved | 08-Nov-11 | 11-11-909 |
| Amended | 13-July-22 | |
| Amended | | |

**Schedule A
Asset Disposal Policy**

| ASSET DISPOSAL REQUEST FORM | |
|--|------|
| SECTION A: INFORMATION ABOUT THE DISPOSED ASSET | |
| UNIT NUMBER: | |
| TYPE OF THE ASSET: | |
| DESCRIPTION OF THE ASSET: | |
| SERIAL NUMBER: | |
| DATE ACQUIRED: | |
| ORIGINAL COSTS: | |
| EXPECTED USEFUL LIFE: | |
| ESTIMATED FAIR VALUE: | |
| DISPOSING DEPARTMENT: | |
| SECTION B: PROPOSED DISPOSAL PLAN | |
| ESTIMATED DATE OF DISPOSAL: | |
| REASON FOR DISPOSAL: | |
| ADVERTISEMENT PLAN: | |
| DISPOSAL METHOD: | |
| DISPOSAL VALUE: | |
| PURCHASER NAME: | |
| OTHER COMMENTS: | |
| | |
| | |
| DEPARTMENT MANAGER/DIRECTOR | DATE |
| SECTION C: APPROVAL OF DISPOSAL | |
| | |
| | |
| CHIEF ADMINISTRATIVE OFFICER | DATE |